

REGISTRAR COOPERATIVE SOCIETIES UTTARAKHAND

Near Railway Crossing, Miyanwala, Dehradun-248001

NOTIFICATION

Applications are invited for filling up the post of Managing Director for Uttarakhand State Cooperative Bank Ltd (Apex Bank) from suitable candidates who fulfill the following 'Fit and Proper Criteria' prescribed by RBI/NABARD.

I. AGE:

The applicant should not be more than 62 years of age as on the date of this notification.

II. QUALIFICATIONS:

The person to be appointed as MD shall at least be a

- I. Graduate with CAIIB/DBF/Diploma in Cooperative Business Management or equivalent qualification or
- II. Chartered/Cost Accountant, or
- III. Post graduate in any discipline

III. EXPERIENCE:

The Applicant should have at least eight years work experience at the middle/senior level in the banking sector. Senior/Middle level for the purpose shall be taken as the third level (scale/cadre) onwards (i.e. excluding the first two levels (Scales/Cadres) in the officer cadre), or as the highest two levels Scales/cadres) below the level of MD of SCB.

IV. EXPECTED SKILLS:

- A) The candidate must be well versed with latest trend and technology in banking sector and Regulatory compliances.
- B) Working knowledge of computers.
- C) Excellent writing, speaking and communication skills in Hindi and English.

V. Salary:

Salary is negotiable. However, in case of deputation the candidate will get the salary what he has been getting in his parent organization and in case of contract it shall be negotiable to the extent of last pay drawn by him.

OR

Scale of Pay:

a) Basic pay shall be fixed at the top stage of scale applicable for CGM of the Bank which is at present Rs. 1,14,050/-. DA shall be payable on Basic Pay as per the industry rates as decided by the Bank from time to time. Further, the MD if selected under Fit and Proper criteria from the in- service candidates (i.e candidates who are working in APEX Bank or any DCCB), pay protection will be given.

b) Any revision in the scale of pay of CGM by the Board of Management of the Bank, the top stage as above shall be applicable with prospective effect.

Interested candidates may send the application in the prescribed application form (Annexure-I) giving all relevant details with attested copy of all testimonials/work experience along with two passport size photographs to the following address or through email (recruitmentukcoop@gmail.com) :-

**Registrar Cooperative Societies Uttarakhand
Near Railway Crossing, Miyanwala, Dehradun-248001**

Other Terms and Conditions are mentioned in Annexure-II enclosed

The last date for receiving application shall be **15-12-2023** and shortlisted eligible Candidate will be called for interview. The date of interview will be communicated to shortlisted candidates through email.

The undersigned reserves the right to cancel the recruitment process at any stage.

Sd/-

**Registrar
Cooperative Societies Uttarakhand.**

Annexure-II

Other Terms and Conditions:-

1. Terms of engagement:-

The appointment of professional will be purely on contract basis for a period Of 3 (three) years. The service may be renewed annually solely based on performance, output and desired conduct,

2. The successful candidate will have to sign a contractual agreement in prescribed format at the time of joining.

3. Other allowances will be as follows:-

a. Annual Increment applicable as per bank norms.

b. Vehicle (Bank may provide vehicle to the selected candidate or the selected candidate may use his own vehicle for which reimbursement will be duly paid by the Bank)

c. HRA applicable as per bank norms.

d. TA as applicable

e. Mobile Expenses

f. Mobile Handset (One time)

g. News Papers, Magazines and periodicals subscription up to Rs. 1500/- per month

h. Incentive may be paid as per the decision of the Board for successful target achievement.

(All allowances /perks will be paid as per the approval of Board/Administrator of the bank.

4. Leave:- The selected candidate will be entitled to get leaves as per the norms of the Bank.

OR

The selected candidate will be entitled to get leave at the rate of 16 days per calendar year, any absence beyond the above period will be treated as leave without compensation.

5. The contract shall not confer any right or claim of extension/absorption in the department/bank at any point of time whatsoever. Either party (Bank or Candidate) shall have the right to terminate the contract for reasonable cause with prior notice of atleast one month or compensation of one month.

6. The candidate must agree to be governed by the Code of Conduct and Discipline of the Bank.

7. The contractual Appointment with the Bank will come to an end automatically on the expiry of the period of contract.

8. The Candidate shall sign a declaration of Secrecy.

9. The Candidate shall sign an undertaking to protect Bank's interest.

10. How to apply:-

Candidates are requested to send the hard copies in the prescribed format with all the testimonials along with latest 2 photograph or email the same on (recruitmentukcoop@gmail.com) with the subject line "Application for the post of Managing Director."

11. The list of shortlisted candidates will be uploaded on the website- <https://cooperative.uk.gov.in> who will be requested to appear before the Interview Board for the final selection.

12. Date of Interview will be informed via email to the shortlisted candidates only.

13. The Bank reserves the right to cancel/postpone the appointment if so required

14. No TA/DA or expenses of any kind will be paid for attending the interview.

15 . Applicant must carry a copy of the filled up Application Form which they had submitted while applying for the position mentioned in the advertisement.

16. Applicants presently serving in any other organization are required to produce/ submit NOC (No Objection Certificate) from their present employer at the time of interview.

17. Inability to produce any of the required documents (both original and self-attested copies) at the time of interview will render the application ineligible for selection.

18. Canvassing in any form will result in disqualification.

19. Corrigendum if any shall be published in official website only.

20. All disputes shall be submitted to the exclusive jurisdiction of the courts in Uttarakhand.

APPLICATION FOR THE POST OF MANAGING DIRECTOR

To,

The Registrar
Cooperative Societies Uttarakhand,
Near Railway Crossing, Miyanwala,
Dehradun-248001

Sir,

With reference to your advertisement on Bank's website/newspaper dated _____, I submit my application in prescribed format.

| Details | | | | | | | |
|--|---|------------------|-----------------|--------------------------|----------------|-----------|------------------------------|
| 1 | Personal details of the Candidate | | | | | | |
| a | Full Name (In block letters) | | | | | | |
| b | a. Date of Birth (As per School leaving certificate): (DD-MM-YYYY) | | | | | | |
| | b. Age in complete years as on | | | | | | |
| c | Educational Qualifications | | | | | | |
| S.No | Qualification/Certification | Board/University | Year of Passing | Percentage/ Final result | | | |
| 1- | | | | | | | |
| 2- | | | | | | | |
| 3- | | | | | | | |
| 4- | | | | | | | |
| 5- | | | | | | | |
| 6- | | | | | | | |
| Self attested Copies of all educational certificate are to be attached. | | | | | | | |
| d | Relevant background and Experience including details of current/previous occupation | | | | | | |
| S.No | Name of Bank | Designation | Duration | | Responsibility | Pay Scale | Extra Ordinary /Achievements |
| | | | From | To | | | |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| e. | Permanent Address | | | | | | |
| f. | E-Mail Address/ Telephone details | | | | | | |
| | a Mobile No | | | | | | |
| | b- Landline No | | | | | | |
| | C- E-Mail Id. | | | | | | |

| | | |
|----|--|--|
| g. | Present Address | |
| h. | Permanent Account Number under the Income tax Act and name and address of Income Tax Circle | |
| i. | Record of relevant professional achievements | |
| j. | Relevant knowledge and experience | |
| k. | Any other information relevant for the purpose | |
| L | Gender | |
| M | Nationality | |
| N | a Birth Place b Native Place | |
| O | Religion | |
| p | Aadhaar no. | |
| Q | Category (General/SC/ST/OBC) | |
| R. | Domicile of | |
| s. | Marital Status | |
| T | a. retired/VRS/Superannuation | |
| | b Date of Retirement/VRS/Superannuation | |
| | c Total Years of service | |
| U | Details of Present Employment | |
| | a. Organisation | |
| | b. Place of Posting | |
| | c. Position | |
| | d. Reporting to | |
| | e. Salary/Compensation presently drawn | |
| | f. Exposure in Rural/Semi Urban branches with period and capacity | |
| II | Relevant Relationships. | |
| a | List of relatives if any who are connected with the bank | |
| b | List of entities if any in which he/she is considered as interested | |
| c | Fund and non-fund facilities, if any, presently availed by him/her and/ or by entities listed in 'b' above from bank | |
| d | Cases, if any, where the candidate or entities listed in 'b' above are in default or have been in default in the last five years in respect of credit facilities obtained from the bank or any other bank. | |

| | | |
|-----|---|--|
| | | |
| III | Proceedings, if any, against the candidate. | |
| a | If the candidate is a member of a professional association/body, details of disciplinary action, if any, pending or commenced or resulting in conviction in the past against him/her or whether he/she has been banned from entry into any profession/occupation at any time. | |
| b | Details of prosecution, if any, pending or commenced or resulting in conviction in the past against the candidate and/or against any of the entities listed in II (b) for violation of economic laws and regulations. | |
| c | Details of criminal prosecution, if any, pending or commenced or resulting in conviction in the last five years against the candidate. | |
| d | Has the candidate or any of the entities at II(b) above been subject to any investigation at the instance of Government department or agency? | |
| e | Has the candidate at any time been found guilty of violation of rules/regulations/legislative requirements by customs/excise/income tax/foreign exchange/ other revenue authorities, if so, give particulars. | |
| IV | Any other explanations/information considered relevant for judging fit and proper. | |

Undertaking

I confirm that the above information is to be the best of my knowledge and belief true and complete. I undertake to keep the bank fully informed, as soon as possible, of all events, which take place subsequent to my appointment, which are relevant to the information provided above.

Place :-

Date:-

(Signature)