

An Expression of Interest (EOI) for Empanelment of Legal Advocates qualified legal professionals or law firms to apply for inclusion in a panel for providing legal services.

Expression of Interest (EOI)

For Empanelment of Legal Advocates/Law Firm in The office of Registrar, Co-operative Societies Uttarakhand, Dehradun.

1. Introduction

Registrar, Co-operative Societies Uttarakhand, Dehradun invites applications from experienced and eligible advocates/law firms for empanelment as legal advisors to represent and assist the organization in various legal matters.

2. Scope of Work

Empanelled advocates will provide services, including but not limited to:

- a) Drafting and vetting agreements, contracts, and other legal documents.
- b) Providing legal opinions and consultancy.
- c) Assisting in dispute resolution and compliance with statutory obligations.
- d) Drafting counter affidavit of departmental writs as a petitioner or respondent.

3. Eligibility Criteria

Applicants must fulfill the following requirements:

- a) Minimum 10 years of experience in handling cases related to cooperative law, corporate law, arbitration, or other relevant fields.
- b) Registration with the Bar Council of State of Uttarakhand.
- c) Proven track record in representing clients in courts or tribunals.
- d) Must not have been blacklisted by any organization or debarred by any bar council.

4. Documents to be Submitted

Applicants must submit:

- i) Detailed CV highlighting educational qualifications and work experience.

- ii) Bar Council Registration Certificate.
- iii) Proof of experience (case details, client list, etc.).
- iv) Self-declaration regarding no blacklisting.
- v) Copies of PAN/GST certificates (if applicable).

5. Selection Process

Screening of applications based on eligibility criteria.

Shortlisted candidates may be called for an interview or interaction.

Final empanelment will be based on merit and organizational requirements.

6. Terms and Conditions

The empanelment will be valid for a period of 3 years, subject to annual review.

Empanelment does not guarantee the allocation of work.

Advocates must adhere to confidentiality and professional ethics.

7. Submission of Application

Interested candidates are requested to send their applications in a sealed envelope superscribed as "EOI for Empanelment of Legal Advocates" to the following address:

Registrar,
Co-operative Societies Uttarakhand,
Miyawala, Raipur-Tunwala Road,
Near railway Crossing Dehradun.

Alternatively, applications may be submitted via email at email Address cooperativewrit12@gmail.com by Deadline Date.....

8- Fee detail

Providing excepted fee per case

- i) Drafting Fee:- Case/Suit/Appeal/Memo/Application/counter Affidavit, Revised Application (Revision), Review -Rs -----
- ii) Drafting Fee :- Written Statement/Revised Application (Revision), Review - Rs. -----
- iii) Assistant, Stenographer Allowance - Rs. -----
- iv) For office expenses - Rs ----- (per month).

9. Contact Details

For any queries, please contact:

Rajendra Singh Chauhan

Cooperative Inspector Grade-2

Phone: 9410534753

Email: cooperativewrit12@gmail.com



Additional Registrar,
Co-operative Societies Uttarakhand
Dehradun

Annexure 'A'

Application for Empanelment as an Advocate/Law Firm

Place(s) for empanelment.....

Areas of Specializations.....

1. Name of the Advocate/Law Firm
2. Year of Establishment (Firm/LLP/Company): (With documentary evidence)
 - (i) In the case of Company, a certified copy of the certificate of incorporation.
 - (ii) In the case of a Partnership Firm, a certificate from CA certifying the date of registration along with a certified copy of the Partnership Deed.
3. Years of experience as an Advocate/Solicitor: (Enrolment details-Copy of Bar Council license).
4. Courts/Forums/Tribunals where practicing: v
5. Office Address: '1
6. Contact No. of Advocate/Law Firm with Email Id...
7. Name(s) of the Managing Partner(s) (For Law Firms only):
8. Gross receipts from Profession for the Assessment Year 23-24: (To be supported by a certificate from the Auditor of the Firm/Chartered Accountant, in case of an Advocate)
9. Details of the Following:
 - (i) Service Tax No
 - (ii) PAN No
10. Areas of specializations: (Fifteen reported judgments of SC/HC/Tribunal in each applied area of specializations)
11. Details of empanelment: (submit proof)
12. Details of office/chambers:
13. Self declaration regarding not being blacklisted by any institutio
/court/state Government.

Signature

Date :

Place :